



When a meeting space or room is equipped for video conferencing and/or audio visual, the environment is made up of many moving parts, which must work in perfect unison for the room to offer employees the best possible experience. Because there are so many dependencies between these moving parts, things can go wrong from time to time and often when least expected.

IComm's Healthy Habitats Room Testing aims to detect and overcome any challenges an organisation might face within its meeting rooms. A plan is tailored to

your organisation and meeting rooms. The plan includes creating a series of tests that your organisation can run at any time. On top of that, it includes IComm running the Healthy Habitats Room Testing plans on behalf of the organisation on an agreed schedule. The plan ensures Healthy Habitats Testing is being conducted accurately and that all results are regularly documented, so that your organisation's video conferencing and audio visual is working as reliably as possible.

Healthy Habitats Room Testing includes:

1. Briefing Session

Every company is unique, and in turn wants to get different things out of their Healthy Habitats Room Testing. With this in mind, IComm takes the time to sit with you to get to know what your needs and goals are for your meeting spaces. By better understanding your people and their needs, we can accurately prepare a testing plan that best reflects your team's unique goals when it comes to Healthy Habitats Testing.



2. On-Site Room Discovery

To ensure we are offering the right testing plans and delivering the correct outcomes for your team's use of the meeting spaces, we need to better understand the different workflows and use cases for each meeting/collaboration space.

The IComm team will take the time to familiarise themselves with each selected room to better understand what specific measures may need to be taken for each space.

3. Customised Test Plan Creation

Using a combination of our on-site room profiling and knowledge gained from our initial briefing, we create a Healthy Habitats Room Testing test plan specific to each different meeting space and room type, which

includes testing the capabilities and functionality of each space.

When building our test plans, we take in to account:

- In room equipment
- User workflow
- Best practice
- Room limitations

4. On-Site Staff Training Session

Once the customised test plan is created and approved by the organisation, one of IComm's qualified Training and Change Managers will run an on-site training session for anyone who will be conducting the Healthy Habitat Room Testing plans. They will walk your team through each customised testing plan step-by-step, and in the process also running your organisation's first Healthy Habitats Room Testing tests.

5. IComm Room-Testing-as-a-Service

An essential part of Healthy Habitats Room Testing is ensuring that the testing is being conducted correctly and regularly. Documentation of the test results is also of high importance. Because these factors are so important to the success of the test plan we develop, we view it as extremely important to have IComm's resources on site at least once a month to ensure that Healthy Habitats Room Testing delivers the best results.